# **Readiness Assessment Test Appeals Instructions**

## Purposes of the appeals process:

- 1. Clarify uncertainty about your understanding of the concepts.
- 2. Give additional recognition and credit when "missing" a question was caused by:
  - Ambiguity in the reading material.
  - Disagreement between the reading material and our choice of the "correct" answer.
  - Ambiguity in the wording of the question.

#### **Guidelines for preparing successful appeals:**

Appeals are granted when they demonstrate that you understood the concept(s) but missed the question anyway or that your confusion was due to ambiguity in the reading material.

#### As a result:

- If the appeal is based on ambiguity in the question, you should:
  - 1. Identify the source of ambiguity in the question and,
  - 2. Offer an alternative wording that would have helped you to avoid the problem.
- If the appeal is based on either inadequacies in the reading material or disagreement with our answer, you should:
  - 1. State the reason(s) for disagreeing with our answer and,
  - 2. Provide specific references from the reading material to support your point of view.

### **Impact of appeals on test scores:**

When an appeal is accepted on a question that a <u>team</u> has missed (no <u>individual</u> appeals will be accepted):

- 1. It "counts" i.e., the points missed will be added to:
  - that team's score.
  - the score of any individual in the team who answered the same way the team did.
  - only those teams that appeal.
- 2. Team member(s) who had the original correct answer will continue to receive credit on the question.

Based on: Michaelsen, Larry, Arletta Bauman Knight and L. Dee Fink (editors), Team-based Learning: A Transformative Use of Small Groups in College Teaching, Stylus Publishing, LLC, Sterling VA, 2004.