Memo to YWCC Teaching Faculty and Advisors,

I am writing to inform you that we have started a comprehensive tutoring program this semester, and we are very anxious to see students take advantage of it as much as possible. This tutoring service is provided by five tutors at the graduate level and 23 tutors at the undergraduate level, including 17 Albert Dorman Honors students who are offering this service as part of their internal service requirement.

We are supporting 16 graduate courses in CS and IS, and 28 undergraduate courses in CS, IS and IT; as much as we wanted to, we could not cover all the YWCC courses that are taught this spring, but I believe we are covering those that are in highest demand. The tutoring schedule includes 35 hours Monday through Friday at the graduate level and 48 hours Monday through Saturday at the undergraduate level. We are keeping track of the level of usage of this service, and we plan on making adjustments according to demand.

I am writing to solicit your assistance in ensuring that students avail themselves of this service, to enhance the overall performance of the college, in terms of success rates, retention rates and graduation rates.

Faculty members, lecturers, adjuncts: If your course is among those for which we offer tutoring, please inform your students and urge them to use this service; you may want to include a mention of tutoring in your course syllabi. This may be particularly useful for courses that involve programming assignments (we all have experiences where we get stuck on a program that does not work, and having someone to talk to about it helps us figure it out).

Advisors: please encourage your students to include tutoring as part of their weekly schedule, and refer any student who experiences academic difficulty.

Information on the tutoring program is posted at: Tutoring | Ying Wu College of Computing (njit.edu) or https://computing.njit.edu/tutoring

Thank you for your cooperation,

Sincerely,

Ali Mili, Professor, Associate Dean for Academics
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