IEEE NORTH JERSEY SECTION
MINUTES OF THE EXECUTIVE COMMITTEE MEETING

Meeting date: Nov. 05, 2003
Location: ITT, Clifton
Time: 7:00pm – 9:00pm
Attendance: Quorum 24 eligible, 17 present
Meeting called to order by Har Dayal, Vice Chair

Approval of minutes:
Motion to approve the minutes from the October meeting.

- 1ST Richard Snyder, 2nd Kenneth oexle. To approve the October minutes.

Correspondence
Har Dayal
- METSAC meeting, Area B: scheduled at Nov.22.
- Web committee (New committee) is made to take care of North Jersey Section Web server change and maintenance; Nirwan Ansari (Chair), Keith Saracinello, Bhanu Chivakula, Sanghoon Shin

Treasurers Report
Ted Byrne
- Submit budget proposal for 2004 by Dec. meeting

Chapter Reports

AP/MTT
Kirit Dixit
- Oct. 2 – “2003 MTT/AP Symposium and Mini-Show” - MTT-S/AP-S Chapter, 9:00 AM - 6:00 PM, Radisson Hotel Fairfield, 690 Route 46 East, Fairfield, NJ.
  - 9 speakers, 30 registered exhibition booths, Free lunch.
  - Successful, Surplus budget.

C&S/EDS
Richard Snyder
- Nov. 3 – “High Power Microwave Effects on Electronic Devices and Circuits” - EDS/C&S Chapters, 7:00 PM, NJIT, 202 ECE Center, Newark, NJ; Distinguished lecture, 51 attendee

COMSOC
Nirwan Ansari
- Nov. 6 – “Cost-Effective Network Architecture with TWIN” - NJ Communications Chapter, 5:15 PM, NJIT, 202 ECE Center, Newark, NJ
- Nov. 20 – “Bell Labs: Life In the Crown Jewel” - NJ Communications Chapter, 6:00 PM, NJIT, 202 ECE Center, Newark, NJ.

COMPUTER
Seth Jakel
CON SYS  Tim Chang
Absent/No Report

EMS  Wayne Owens
- 2003 Region 1 EMS Chapter Chairs Works
  o NY EMS chapter is now independent.
  o Most chapters having difficulty in finding speakers
  o Submit Electronic L-31 form to the multiple e-mail addresses including
    section secretary.

IAS/PES  RON QUADE (e-mail)

- DAY SEMINAR ON POWER SYSTEM GROUNDING HELD ON OCTOBER 24
  AT JERSEY CENTRAL IN MORRISTOWN, NJ. A TOTAL OF 37 PERSONS
  ATTENDED
- DEVELOPING TECHNICAL SEMINARS FOR SPRING 2004.
- PES BALANCES:  HPCA 9/02 - $400  WPM02DIST12/02 - $7500
  HPCA 6/03 - $300
- PLANS FINALIZED FOR PES LIFE MEMBER/SENIOR
  MEMBER/FELLOW LUNCHEON. THE EVENT WILL BE HELD ON
  NOVEMBER 17. ATTENDANCE BY INVITATION ONLY

AWARDS  Kenneth Oexle
- SEEKING REGION 1 AWARD NOMINATIONS FOR 2004.
- CALL FOR FELLOW NOMINATIONS ARTICLE SUBMITTED TO
  NEWSLETTER.
- FELLOWS CLASS OF 2004 TO BE ANNOUNCED IN LATE NOVEMBER

BANQUET  Kenneth Oexle
- AWARDS RECEPTION SCHEDULED FOR SUNDAY MAY 2, 2004 AT
  BIRCHWOOD MANOR.

LEOS  Haim Grebel
Absent/No report

SIG PROC  Yun Q. Shi (e-mail)
- Oct. 7 – “Tutorial/Seminar: Perceptual Coding of Audio & The Science of Audio in
  2003”  NJ Signal Processing Chapter, Tutorial 1:00 PM - 4:00 PM, Seminar 4:45 PM
  – 5:45 PM, - 68 attendee
- Oct. 27 – “Secret Key and Steganalysis Capacity Estimation in Digital Data Hiding”
  – NJ.  Signal Processing Chapter, 4:45 PM (refreshments at 4:30 PM), NJIT, 202
  ECE Center, Newark, NJ. – 61 attendee
- Nov. 4 – “Document Image Watermarking and Data Hiding” - NJ Signal Processing
  Chapter, 4:45 PM, NJIT, 202 ECE Center, Newark, NJ. – 57 attendee

SMC  Mike Liechtenstein
• **Nov. 10** – “Designing Decision Support Systems Using ACCESS™ (1st Lecture in Series)” - NJ SMC Society, 7:00 PM, Clifton Memorial Library, 292 Piaget Ave, Clifton, NJ

• **Dec. 9** – “Designing Decision Support Systems Using ACCESS™ (3rd Lecture in Series)” - NJ SMC Society, 7:00-8:30 PM, Clifton Memorial Library, 292 Piaget Ave, Clifton, NJ.

VTS Arthur Greenberg

• Oct. 23 - "New Developments in High Spectral-Efficiency Multiple-Antenna Wireless" - MTT/S/AP-S and VTS Chapters, 7:00 PM (refreshments at 6:00 PM), Lucent Technologies, 67 Whippany Road, Whippany.

• **Nov. 20** – “3G Wireless Evolution” - MTT/S/AP-S and VTS Chapters, 7:00 PM, Lucent Technologies, 67 Whippany Road, Whippany

Committee Reports

AUDIT Fred Chichester, Howard Leach

• No report

LEGAL Naz Simonelli

• Each Chapter needs at least two technical meetings in a year.

CONFERENCES

• Lighting wave conference in IBM

CONSULT Ted Byrne

• Oct. 23 - "The Art of Cold-Calling - What You Need to Know” – NJ Consultants’ Network, 7:30 PM, MCE/KDI Triangle, 60 S. Jefferson Rd, Whippany, NJ.


EDUCATION Bhanu Chivakula

• Dick Snyder referred a computer-training lab with 20-networked computers for hands on training of database program (Oracle).

• Got only two checks for C# course; canceling C# course scheduled to start on Nov. 18, 2003

• Advertised for two corners; for Project Managing and Java Programing in 2004.

• Motion; $1,000 extra budget increase; Approved 1st Bhanu Chivakula, 2nd Art Greenberg.

ELECTRONIC COMMUNICATIONS/ NEWSLETTER Keith Saracinello

• Proposal for Web Administrator
  
  o Each month, port the paper Newsletter to the webpage and include embedded links to all URL and email address. In addition, provide extensive linking to embedded meeting announcements.
  
  o Add access to all previous Newsletter pdf files

• Nov. 10th is due date for Dec. Newsletter.
• Support $200 for the supplementary budget for the newsletter. - Motion; 1st Richard Snyder, 2nd Kenneth Oexle.

FINANCE    Ted Byrne
• No report

GOLD       Sameer Kalra
Absent/No Report

INDUSTRY LIASON    Russell Pepe
Absent/No Report

LIFE MEMBERS    Wilhelm Schmidt

MEMBERSHIP    Gary Hojell
• Internal e-mail Newsletters are not allowed in ITT.
• Planning Community college membership drive

METSAC       Alan Stolpen
• Oct.11 METSEC meeting at Royal Buffet, Middle town, NJ, Richard Tax will attend the meeting.

NOMINATIONS    Fred Chichester
• Check tellters committee list

Publicity    Art Greenberg
• Motion to close the Publicity committee by Art Greenberg; Approve 1st Art Greenberg, 2nd Richard Snyder.

PACE        Richard Tax
• Nov. 12 – “Engineers Meet: Legislative Action - Seminar Reviews” - NJ PACE, 6:30 – 8:30 PM, Clifton Memorial Library, 292 Piaget Ave, Clifton, NJ.

STUDENT ACTIV    Amit Patel
Absent/No Report

Old Business
• Dec.3 – Annual Workshop meeting

New Business
• Budget increase for education committee from $300 to $400, Motion approved 1st Howard Leach, 2nd Art Greenberg.
• Computer chapter need to increase budget.

Announcement
• There will be January meeting in 2004, but no July meeting.

Motion to adjourn 1st Art Greenberg, 2nd Richard Tax. Motion passed.
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