IEEE NORTH JERSEY SECTION
MINUTES OF THE EXECUTIVE COMMITTEE MEETING
- DFAFT -

Meeting date: September 1, 2004
Location: ITT, Clifton
Time: 7:10pm – 9:00pm
Attendance: Quorum 27 eligible, 18 present

The meeting was called to order by Durga Misra, Chair at 7:10 PM.

Approval of minutes:
- Corrections to August minutes noted and the meeting minutes approved; 1\textsuperscript{ST} Naz Simonelli, 2\textsuperscript{ND} Alan Stolpen

Correspondence

Durga Misra
- Area B Chair, Farad Hanz, visited North Jersey ExCom and commented.
- NJIT Career Development Services wants to distribute various career development programs, services, and events through IEEE North Jersey section Newsletter and link to the website.
  - Chair said it will be good for North Jersey members.
- Secretary asked to submit meeting report L-31.

Treasurers Report

Ted Byrne
- Ted provided a detailed financial report.
- Budgets for each chapter and committee were reviewed and adjusted for the rest of 2004 fiscal year.
- Treasurer report approved; 1\textsuperscript{st} Richard Tax, 2\textsuperscript{nd} Amit Patel

Chapter Reports

AP/MTT

Kirit Dixit

C\&S/EDS

Richard Snyder
- \textbf{Oct. 21} – \textit{The Life of James Clerk Maxwell} – EDS/C\&S, & MTT-S/AP-S Chapters, 7:00 PM, NJIT, 202 ECE Center, Newark, NJ
- Planning November meeting

COMSOC

Nirwan Ansari
- \textbf{Oct. 7} – \textit{Network Utility Maximization: General Frameworks and Recent Advances} - NJ Communications Chapter, 7:00 PM, New Jersey Institute of Technology (NJIT), Room 202, ECE Center, Newark, NJ
- \textbf{Oct. 28} – \textit{A Study of Waveband Routing and Wavelength Assignment in Multi-Granular Hybrid Optical Networks} - NJ Communications Chapter, 6:15 PM, New Jersey Institute of Technology (NJIT), Room 202, ECE Center, Newark, NJ

COMPUTER

Seth Jakel
• **Sep. 21** – “Adaptive Product Management” - NJ Computer Chapter, 7:00 PM, Lucent Technologies, 67 Whippany Rd, Room 3C-210, Whippany, NJ

• **Oct. 14** – “Computational Support for Dynamic Parallel/Distributed Applications” - NJ Computer Chapter, 7:00 PM, Lucent Technologies, 67 Whippany Rd, Room TBA, Whippany, NJ

CON SYS  Tim Chang

EMS  Wayne Owens

IAS/PES  Ron Quade (Reported by Ken Oexle)

• CAST BALLOTS FOR IAS 2004 ANNUAL MEETING

• PLANNING TECHNICAL MEETING AND SEMINAR TOPICS FOR 2005 PROGRAM

• TECHNICAL SEMINARS AND MEETING (REMAINDER 2004)
  - OCTOBER 22 NATIONAL ELECTRIC CODE SEMINAR
  - NOVEMBER – PLANNING STATIC SWITCH SEMINAR

• PES BALANCES: HPCA 9/02 - $400  WPM02DIST12/02 - $7500
  HPCA 6/03 - $300  HPCA 6/04 - $850

• PES WILL SPONSOR A LIFE GRADE PROGRAM IN NOVEMBER, 2004

Awards

• ATTENDED MEETING WITH SECTION CHAIR TO REVIEW FUTURE NOMINATIONS AND PRESENTATIONS ON AUG 6
• REGION 1 AWARD NOMINATIONS SUBMITTED IN JUNE APPROVED AT AUGUST REGION 1 MEETING, PLAQUES TO BE DELIVERED AT 2005 WINTER REGION 1 MEETING

BANQUET  Ken Oexle

• THE 2005 AWARDS RECEPTION AT THE BIRCHWOOD MANOR IS SCHEDULED FOR SUNDAY MAY 1, 2005 AT 3 PM

LEOS  Haim Grebel

SIG PROC  Yun Q. Shi

• **Sept. 14** – “Invertible Data Hiding: Algorithms and Applications ” - NJ Signal Processing Chapter, 4:45 PM (refreshments at 4:30 PM), NJIT, 202 ECE Center, Newark, NJ.

SMC  Mike Liechtenstein

• Planning meeting on Oct. 28
VTS  Arthur Greenberg

- **Sep. 9** – “GPS Applications for CDMA Digital Cellular Technology” - NJ VTS Chapter, 7:00 PM (pre-meeting buffet at 6:00 PM), Lucent Technologies, 67 Whippany Rd, Whippany, NJ
- **Sep. 30** – “An Introduction to CDMA 2000 1x-EV-DO” - NJ VTS Chapter, 7:00 PM (pre-meeting)
- **Nov. 18** – “Amplifiers for Base Station Applications”, NJ VTS Chapter, 7:00 PM, Lucent Technologies, 67 Whippany Rd, Whippany, NJ

Committee Reports

AUDIT  Fred Chichester, Howard Leach, Ted Byrne

- Chair asked to prepare 2003 Audit.

LEGAL  Naz Simonelli

- Naz distributed every ExCom member’s job description.
- Naz made a motion to change the North Jersey Section Bylaw on the minimum number of eligible voting members to 12.
  - 4 in favor, 10 against, 1 abstention, Motion failed.

CONFERENCES  Ted Byrne


EDUCATION  Bhanu Chivakula

- Looking for conference room.
- Nirwan commented to find another Topic.

ELECTRONIC COMMUNICATIONS/ NEWSLETTER  Keith Saracinello

- Printed version of Newsletter was mailed out on August 29th.
- Web version Newsletter is updated last Sunday.
- Mailing post office is changed to Paterson Post office.
- Outstanding check for the previous post office is cleared.
- September 10th is deadline for October issue.

FINANCE  Ted Byrne

GOLD  Amit Patel

- Amit will temporarily be GOLD Chair.
- Planning Affinity group roster for 2004 fiscal year.
- Asking new GOLD chair advertisement on Newsletter

INDUSTRY LIASON  Russell Pepe
• Art Greenberg reported on behalf of Russell that Russell is promote October MTT mini show.

LIFE MEMBERS Wilhelm Schmidt
• Richard Snyder reported Life member’s meeting is being planned.

MEMBERSHIP Gary Hojell
• Gary reported Region 1 meeting attendance.

METSAC Alan Stolpen
• Lightening wave instrument and measurement conference will be held in IBM Palisades convention center. Chair recommend related chair such as LEOS to help conference.

NOMINATIONS Fred Chichester
• Asking 2004 office slate nomination

PACE Richard Tax
• Sep. 8 – “The Legislative Side of The Engineers’ Career - What the Heck Is Congress Thinking?” - NJ PACE/GOLD/SAC, 6:30 – 9:00 PM, Clifton Memorial Library, 292 Piaget Ave, Clifton, NJ
• Oct. 13 – “The Engineers’ Career - What Are the Members Thinking?” - NJ PACE/GOLD, 6:30 – 9:00 PM, Clifton Memorial Library, 292 Piaget Ave, Clifton, NJ

STUDENT ACTIV Amit Patel
• Planning leadership and professional skill seminar; Detailed information will be posted on the Web.

Old Business
• Howard proposed a motion to increase the budget for North Jersey Section 50th Anniversary Cruise scheduled on Sept. 26th to $5000. Seth seconded. Motion carried unanimously.
• Newark Baseball tickets for Member social activities lost $2200 because of underselling tickets.

New Business

Announcement
Motion to adjourn 1st Nirwan Ansari, 2nd Alan Stolpen. The meeting was adjourned at 9:00 PM.
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